

Title: EU Project Manager  
Workplace: Greenovate! Europe E.E.I.G. offices, Silversquare Bailli, Avenue Louise 231, 1050 Brussels - BELGIUM  
Status: Full-time contract  
Reports to: Managing Director  
Desired start: September/October 2025

Please send your application (CV and cover letter, and links to 2-3 writing samples – news articles, press releases, website) to Vicky Mosteyrin ([v.mosteyrin@greenovate-europe.eu](mailto:v.mosteyrin@greenovate-europe.eu)) and Nathalie Bargues ([n.bargues@greenovate-europe.eu](mailto:n.bargues@greenovate-europe.eu)) by **12 August 2025** included. Interviews will be held in the second half of August 2025.

## Job summary

Greenovate! Europe is a not-for-profit network of organisations dedicated to sustainable innovation. Together with our [members](#), we develop sustainability projects and provide innovation support services to researchers, companies and policy-makers. We foster collaboration between our members and carry out dissemination and policy activities in EU funded projects.

Greenovate! Europe is looking for an **experienced EU Project Manager** to join our dynamic team and lead communication and dissemination activities.

In this role, the Project Manager will have the opportunity to make a meaningful impact by supporting bioeconomy in Eastern Europe, boosting nature-based solutions in cities, and promoting soil health and sustainable industrial feedstock on marginal lands.

The main responsibilities of the Project Manager are (1) to independently manage Greenovate! Europe's tasks in several high-profile **EU funded research and innovation projects**, and (2) to prepare **financial reporting** and implement administrative tasks for Horizon Europe projects.

## Main tasks

### Management of European projects

- Implementing activities related to communication, dissemination, replication and exploitation in Horizon Europe projects together with Greenovate! Europe members and European partners. Typical tasks include:
  - Drafting and implementing communication and dissemination strategies (content creation for project websites and social media, supervising production of promotional materials such as videos, brochures, etc.)
  - Knowledge transfer activities – organising webinars, workshops and conferences.
- Communicating and mediating with partners on project implementation
- Ensuring the implementation of projects to time, budget and quality
- Preparing deliverables and reports to the funding body

## Profile

- **MANDATORY:** At least 3-5 years' relevant work experience in EU funded projects, particularly Horizon Europe, including financial and administrative management
- Experience in strategic communication and event management
- Understanding and interest in sustainable innovation topics, particularly the focal areas of Greenovate! Europe's activities: Food & Bioeconomy, Industry & Circular Economy, and Energy & Mobility
- Independent and responsible with excellent organisational skills
- Capacity to multi-task and travel regularly in Europe
- Self-starter and pro-active
- Excellent communicator both written and spoken.
- Full proficiency in English; French and other languages are an asset.

## Recruitment process

Please send your application (CV, cover letter and links to 2-3 examples of your work relevant to this position) to Vicky Mosteyrin ([v.mosteyrin@greenovate-europe.eu](mailto:v.mosteyrin@greenovate-europe.eu)) and Nathalie Bagues ([n.bagues@greenovate-europe.eu](mailto:n.bagues@greenovate-europe.eu)) by **12 August** included.

Please, note that we may contact candidates with suitable profiles before the official deadline. Early applications are encouraged.

## About Greenovate! Europe

Greenovate! Europe is a Europe-wide expert group dedicated to accelerating green innovation. We work at the forefront of innovation with all technologies and services that have a positive life-cycle impact on the environment, with a focus on Food and Bioeconomy, Energy and Mobility, and Industry and Circularity.

Our partners are Europe's top R&D centres, the most innovative and environmentally advanced cities, passionate green entrepreneurs and other dynamic eco-innovation stakeholders who can pride themselves to be among the pioneers of a green economy.

Our management team in the Brussels-based Secretariat foster collaboration between members and carry out dissemination and policy activities in [EU funded projects](#).

[www.greenovate-europe.eu](http://www.greenovate-europe.eu)